

TERMS OF REFERENCE FOR THE RECRUITMENT OF A CONSULTANT FOR THE ESTABLISHMENT OF A HARMONIZED REGISTER OF FISHERMEN, CANOES AND FISHING GEAR IN THE FCWC REGION

1. Context and justification

Sustainable fisheries management requires the availability of reliable, harmonized, and regularly updated data on stakeholders in the sector, means of production, and fishing areas. Within the Fisheries Committee for the West Central Gulf of Guinea (FCWC) region, the lack of a structured register of fishers, canoes, and fishing gear limits the effectiveness of public policies, the fight against illegal fishing, and the strengthening of regional cooperation.

As part of the implementation of the West Africa Sustainable Ocean Programme (WASOP) in the FCWC region, the establishment of a harmonized register of fishermen, canoes and fishing gear is planned for all member states.

To achieve this, the FCWC Secretariat General plans to recruit a consultant to assist in setting up this register.

2. General objective

Establish a harmonized register of fishermen, canoes and fishing gear for all member states.

3. Specific objectives

The consultant will notably have to:

- Propose a harmonized register of fishermen, canoes and fishing gear for all Member States;
- Develop a user manual for this register.

4. Deliverables

The consultant will provide:

1. A harmonized register for the six (6) member states of the FCWC;
2. A user manual for the registry;
3. A final mission report.

5. Mission duration

The estimated duration of the mission is 20 working days, spread over 90 calendar days.

6. Consultant Profile

The consultant must demonstrate at least:

- A minimum of 5 years of experience in the design or management of digital registries, national databases or regional platforms;
- Proven experience in:
 - registration systems for fishermen, fishing boats/canoes or fishing permits;
 - relational database modeling;
 - data exchange and synchronization mechanisms;
 - GIS systems and georeferencing;
 - preparation of user manuals and technical procedures.

7. Selection Procedures

The consultant will be selected in accordance with the Least-Cost Selection (LCS) method. The minimum technical score required to qualify is set at 70 points out of 100. Only proposals that obtain at least the minimum required score will be considered for the financial evaluation. The contract will be awarded to the technically qualified consultant who submits the lowest-priced financial proposal.

8. Technical Evaluation Criteria

Technical proposals will be evaluated based on the following criteria:

Evaluation Criteria	Maximum score
Understanding of the Terms of Reference and proposed methodology	30 points
Qualifications and experience of the consultant	40 points
Experience in similar assignments	20 points
Organization and work plan	10 points
Total	100 points